



Construction Official 880 Bloomfield Avenue, Verona, NJ 07044 973-857-4834 (f)973-857-5134

Demolition or Removal of Structures

All demolition work must be performed in accordance with section 5:23-2.17 of the Uniform Construction Code of the State of New Jersey. The following information is a checklist of required items which must be submitted to the building department for approval prior to the issuance of a demolition permit.

1. **Notice to Adjoining Owners:** Provide written notice to owners of all adjoining properties, to be delivered by certified mail. Submit copies of notice and mailing receipts to the building department.
2. **Soil Conservation District Approval:** Provide copy of Hudson-Essex –Passaic Soil Conservation District permit approval or letter of exemption.- 862-333-4505 - H-E-P Soil Conservation District (*at the discretion of the Construction Official*)
3. **Asbestos Abatement:** Provide letter from asbestos abatement company with copy of asbestos abatement license stating that all asbestos materials have been removed from the site.
4. **Water & Sewer Disconnection*:** Provide letter from Municipal Engineer's office that water service and sewer service have been properly disconnected. 973-857-4805 - Municipal Engineer's Office*
5. **Electric & Gas Disconnection*:** PSE&G 800-817-3366 - Demolition Department
6. **Cable Disconnection*:** Comcast Cablevision of New Jersey, 800 Rahway Avenue, Union, NJ 07083, 732-602-7444 or 973-736-7444
7. **Telephone Disconnection*:** Verizon-NJ Inc., 445 Georges Road, North Brunswick, NJ 08902 - 732-505-5350 Verizon Engineering - fax 732-349-9986
8. **Exterminating Service:** Provide letter of proof of extermination at least ten (10) days prior to demolition.

***PLEASE NOTE:** Items 4 through 7 address utility disconnections and are required to be submitted for the demolition of all principal buildings, but are not necessarily required for accessory structures such as detached garages serving single family residences, where the accessory structure has no direct utility connections to the street. Where an accessory structure has water, sanitary, electrical or natural gas connections fed from the principal building, a signed and sealed letter from a licensed electrician or plumber shall be acceptable in lieu of numbers 4-7 above.

» WET DOWN DURING DEMOLITION TO CONTROL DUST AND AIR QUALITY IS REQUIRED

**** BASEMENTS TO BE COMPLETELY REMOVED & REPLACED WITH DOCUMENTED CLEAN FILL ****